



## Re-registration of In-Kind Transfers

- 1. Asset Release Letter:** Please obtain this letter from your previous custodian. This letter can also be referred to as a Letter of Acknowledgement to inform IRA Club that they have released the asset from their custody, and IRA Club may accept the asset in-kind.
- 2. Re-registration:** Assets should be re-registered to your new IRA Club account. The legal owner's name should be changed to "**IRA Club FBO (Account Owner), (Account Number)**". All investment documentation, including contact information, should reflect the new legal owner's name and IRA Club's contact information. If the Tax ID of the IRA Club account is needed, it is 20-5332361.

<b>Asset Type</b>	<b>Required Documentation</b>
Private Placement, Joint Ventures	<ul style="list-style-type: none"><li>• Any previously signed investment agreements and contracts</li><li>• New investment agreement/statement confirming the new ownership</li></ul>
Private LLC / LP	<ul style="list-style-type: none"><li>• Any previously signed investment agreements and contracts</li><li>• New investment agreement/statement confirming the new ownership</li></ul>
IRA-LLC aka Checkbook IRA	<ul style="list-style-type: none"><li>• Certificate of Good Standing</li><li>• EIN letter from the IRS</li><li>• Updated operating agreement with the new legal name of the member (your IRA). The new legal member's name should be listed as IRA Club FBO (Account Owner) (Account Number).</li><li>• Bank statement of the LLC checking account (past 90 days)</li><li>• A letter describing the assets currently held by the IRA-LLC and their approximate fair market value.</li></ul>
Real Estate	<ul style="list-style-type: none"><li>• Real estate transfers require a new deed to be drafted and recorded in the local county recorder's office. The deed should state the transfer of title to your IRA Club account. Use the full legal name: IRA Club FBO (Account Owner) (Account Number).</li></ul>
Precious Metals, Currency	<ul style="list-style-type: none"><li>• Ship metals to: Delaware Depository, [insert address]</li><li>• All metals deliveries must be labeled with the name of the IRA Club account owner and account number.</li></ul>
Promissory Notes	<ul style="list-style-type: none"><li>• Forward the original notarized promissory note or loan document.</li><li>• Request the borrower to draft an addendum. The addendum should amend the lender's legal registration (legal name) to IRA Club FBO (Account Owner) (Account Number). Don't forget to have the borrower sign the addendum in front of a notary. You, the account owner, must also sign it as well. Mail the final document to IRA Club.</li></ul>